



District Volunteer Application 2017-2018

District Use only:

Date of the Event: _____

- I am applying as a:
- Volunteer Coach
 - Volunteer Driver
 - Field Trip Chaperone
 - Remarkable Reader
 - Classroom Volunteer
 - Library Volunteer
 - Other _____

PLEASE ALLOW 10 BUSINESS DAYS FOR PROCESSING

The Bay City Public Schools are required to obtain complete criminal background information regarding employees and volunteers. Your complete and accurate response is required. Conviction may or may not disqualify you, depending on the nature of the offense.

Some volunteers may volunteer in more than one school. However, it is only necessary to fill out this form one time, as it will be kept on file at the Volunteer Office. Please check the school(s) in which you wish to volunteer.

- | | | | | |
|-------------------------------------|-------------------------------------|----------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Central HS | <input type="checkbox"/> Handy MS | <input type="checkbox"/> Hampton | <input type="checkbox"/> Mackensen | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Western HS | <input type="checkbox"/> Western MS | <input type="checkbox"/> Kolb | <input type="checkbox"/> McAlear-Sawden | <input type="checkbox"/> Preschool |
| <input type="checkbox"/> Wenona | <input type="checkbox"/> Auburn | <input type="checkbox"/> Lindsay | <input type="checkbox"/> MacGregor | <input type="checkbox"/> Child Care |

Student Name: _____
PLEASE PRINT

Volunteer Name: _____
PLEASE PRINT (Last) PLEASE PRINT (First) PLEASE PRINT (Middle Initial)

Gender: _____ Race: (check one) White Black Asian/Pacific Islander American Indian/Alaskan Native Unknown/Other

Date of Birth: _____

Maiden name/names previously used: _____

Address: _____ City: _____ Zip: _____

Primary Phone: _____ Email: _____
a confirmation email will be sent to once your application has been approved

Have you previously applied as a school volunteer? Yes No

Have you ever been convicted of or pled guilty to any crime?
This includes misdemeanors and/or felony convictions. Yes No

Do you have any pending felony charges? Yes No

I understand that the Central Records Division of the Michigan State Police, Lansing, Michigan, requires this information. I authorize the Bay City Public Schools to utilize this information for the sole purpose of obtaining a conviction only criminal history file search. I understand it is my obligation to report any criminal conviction while I am serving as a volunteer in the Bay City Public School District. If my duties as a Volunteer include the operation of a motor vehicle, I consent to the District obtaining a complete drivers license record history.

Signature

Driver's License #

Date

Any questions, call Deanna Meissner at: 895.5550 or email: meissnerd@bcschools.net. You may mail your application to Volunteer Office, 201 Woodside Ln, Bay City, MI 48708, fax the application to 895.6517, or turn it in to the school office.